

SW Regional TSE Committee

Minutes

Location: St. Luke's Meridian
520 S. Eagle Rd.
Bannock/Cheyenne Rooms

Date: March 19, 2015

Time: 1:00-3:00 PM

Participants

Jana Perry	Louis Monson	Todd Zeigler, MD	Sharon Chow
Steve Blados	Aimee Stein	Erin Shumard	Nathan Green, MD
Kate Barnes	Christian Surjan	Scott Rairigh	Cheryl Bice
Pat Bergey	Christine Shirazi	Todd Arndt, MD	Nichole Whitener
Kate Dealaman	Randy McLeland	Slade Thacker	Jeff Cappe
Evan Lee, MD	John Mayberry, MD	Teresa Smith	

Agenda Item	Discussion	Action Required
Introduction	Introductions of officers and those attending in person and via conference line. Review of Robert's Rules including the need to record voting and also mark the beginning and end of meetings.	
Old Business	Minutes Reviewed: -Correction made to spelling of Wayne Denny's name -Attendees not listed (Deb Drake and Wayne Denny) added to list of participants -Louis Monson motioned for approval of amended minutes. Dr. Nathan Green seconded that motion.	Teresa Smith to correct minutes and then send to Nicole Noltensmeyer to be posted on the website.

Agenda Item	Discussion	Action Required
Old Business (cont.)	<p>State TSE Council Update</p> <p>-<u>Trauma Standards</u>: Christian Surjan gave a brief overview of the Idaho trauma registry, which currently has 3 years of data. This data could potentially be used by facilities as part of the designation process. Showed attendees how to access trauma standards at www.TSE.Idaho.gov.</p> <p>-<u>Stroke and STEMI standards draft</u>: Stroke and STEMI standards are currently being developed by the TSE Council and they are wanting input from content experts. The draft version of these standards can be found at www.TSE.Idaho.gov.</p>	
New Business	<p>Regional Benchmarks</p> <p>The TSE council has requested that each region propose 3 data points for trauma. Suggestions at the meeting included:</p> <ul style="list-style-type: none"> *the time it took the patient to get from scene to definitive treatment, including number of transfers *ED arrival to CT scan *number of intubation attempts <p>There was discussion about the use of trauma bands to track individual cases for data purposes. Also, discussed was a TSE band that could be used for all trauma, stroke, and STEMI patients. Kate Dealaman provided input on the importance of having all EMS providers use the same standards when leveling trauma, especially with the number of volunteer agencies in Idaho. There was also discussion on whether “door to CT” data was applicable on all trauma patients.</p> <p>Bylaws</p> <p>The group agreed to assign portions of the Bylaws to individuals so that drafts could be created and the committee could continue to move forward. The assignments are as follows:</p> <ol style="list-style-type: none"> 1. Develop a mission statement (Nicole Whitener and Cheryl Bice) 2. Membership guidelines (Dr. Mayberry, Jana Perry, Teresa Smith) 3. Designation and duties of officers (Dr. Mayberry, Jana Perry, Teresa Smith) 4. Annual meeting (Dr. Mayberry, Jana Perry, Teresa Smith) 5. Definition of subcommittees (Christine Shirazi and Tim Rawlins) 6. Amendment of bylaws (Dr. Mayberry, Jana Perry, Teresa Smith) 7. Proxies (Louis Monson and Pat Bergey) <p>Meeting schedule (3rd Thursday, 1:00-3:00 PM) would be added. The goal for meeting minutes would be completion within 5 business days. Special meetings may be appointed at the discretion of the chair. Jana Perry proposed that agendas include each topic: trauma, STEMI, stroke. This committee does not have any fiscal</p>	Attendees to complete draft of bylaw components as assigned.

Agenda Item	Discussion	Action Required
	responsibilities.	
Voting Committee Members	<p>Discussed definition of voting member. Officers will review this issue and create a draft definition as part of the bylaws.</p> <p>Proposal from Dr. Nathan Green that each hospital/EMS agency be contacted and informed of the opportunity to be represented on this committee. Proposed that a deadline is given so that potential members can be identified and the committee can move forward. The goal would be to have voting members recognized by the June Meeting. Motion seconded by Jana Perry. All voted in favor. None opposed. Motion passed.</p> <p>Review of current committee members</p> <p>Several individuals have communicated interest in serving on the committee, but have not personally been at the meeting. Dr. Mayberry agreed to email these individuals to see whether or not they would like their names added to the membership:</p> <ul style="list-style-type: none"> *Slade Thacker (West Valley, stroke & trauma) *John Ross (West Valley, STEMI) *Dr. Mark Urban (St. Luke's, trauma) 	<p>SW TSE committee officers to make contact with each facility/EMS agency within our region.</p> <p>Dr. Mayberry to contact potential members and confirm their interest in joining the committee.</p>
Wrap Up	<p>Next meeting will be:</p> <p>April 16, 2015</p> <p>1:00- 3:00 PM</p> <p>St. Luke's Meridian</p> <p>Bannock and Cheyenne rooms.</p>	